

**WINDSOR SQUARE  
SPECIAL PLANNING DISTRICT  
BOARD MEETING**

April 7, 2011

**Those Present:** Vicki Hersh, Noelle Baker, Stephanie DePascal, Liz Eells, Tom Fitsimones, Blake Hastings, Sean O'Donnell. **Those Absent:** Sean Cunningham, Mo Mackey

**Visitor:** Amy Delreal, St. Francis Restaurant representative

The meeting was called to order at 7:05pm by Vicki Hersh, President of the Board. **A Quorum was present at the meeting.**

**I. St. Francis Noise Abatement**

Vicki introduced Amy Delreal from St. Francis Restaurant on Camelback across from 2nd Street. There has been a complaint from a homeowner on Pasadena that loud music can be heard coming from the restaurant. Amy reported that St. Francis only has live music (trio instrumentalists) during Sunday brunch from 11:00am - 2:00pm and are outside only when the weather is mild. When it is either too hot or too cold, the trio performs only inside. St. Francis was not aware that it was intrusive to residents in Windsor Square. Vicki has visited with several residents on Pasadena who all said the music could be clearly heard. Vicki indicated that currently St. Francis holds an "outdoor recreational" permit but needs an "outdoor entertainment" permit and for more than one musician it requires an additional permit. Vicki will select a Pasadena resident to get together with a representative from St. Francis and walk along Pasadena on a Sunday listening to the music to determine if it is too loud. Vicki will report back to the Board at the next meeting.

**II. Approval of the March Meeting Minutes**

A motion was made and seconded to approve the meeting minutes of the March 3, 2011 meeting. *The motion carried.*

**III. Treasurer's Report - Sean O'Donnell**

Sean reviewed the April year-to-date report. A motion was made and seconded to approve the Treasurer's Report. *The motion carried.*

Tom Fitsimones mentioned that newly hired "Snappy Landscaping" needs to check the irrigation line to the tree in the intersection round at Oregon and Second Street. It appears there is flooding with significant water overflow. Tom will call Snappy to report this problem so it can be resolved as soon as possible.

Sean indicated that currently the Windsor Square Bank account only requires one signatory and he recommends there be two. It was agreed that the President of the Board be a signer on the account along with the Treasurer. A motion was made and seconded that Vicki Hersh be added as a signatory on the bank account. *The Motion carried.*

#### **IV Newsletter Update - Vicki Hersh**

Vicki met with Ken Furtado and reported that he will retain leadership of the Newsletter and is pleased to know there will be greater assistance with it going forward. Sarah Schantz and three or four reporters will assist Ken with stories. As previously reported, each board member will be responsible for two articles per year. Some of Ken's ideas included having reports about issues the board is investigating, i.e. "Board Column". He also thought an "Around the Square Column" would be a good addition. This was done in the past and became very popular. Someone could be selected to gather this news.... i.e., new neighbors, home renovations/sales, events, etc. Vicki indicated the "President's Column" should continue and in upcoming issues a "Home Tour Column" would be a good idea with the Home Tour scheduled for March, 2012. Stephanie reported that she had met with Sarah Schantz and developed a list of topics for ongoing or periodic columns: gardening tips, kids' korner, block watch/security, traffic issues, home maintenance recommendations, pets, historic preservation office news, etc.

Articles must be submitted on the following schedule: **May 1, 2011** for the June issue. **August 1, 2011** for the September issue, **November 1, 2011** for the December issue, and **February 1, 2012** for the March 2012 issue.

For the June issue, the following articles will be submitted by board members to Sarah Schantz by May 1st:

- Stephanie : an article profiling the new Windsor Square Board.
- Noelle: an article about Windsor Restaurant and The Churn.
- Liz: an article about the need for a 2012 Home Tour Committee

#### **V. Website - Noelle Baker**

Noelle reported that the Windsor Square website has been updated and now has capacity for more space. The goal is to make it far more useful for the neighborhood. A discussion continued regarding the feasibility of adding a neighborhood roster to the website. Residents could opt in or out as desired and would never be included without their express permission. Vicki recommended that the Board "poll" the neighborhood through "Newsblast" to determine whether the roster would be a good idea.

Noelle indicated that she is very much in favor of a "Welcome Kit" for new residents at the time they move into the neighborhood. It should include information about Windsor Square History, historic preservation guidelines, the WS Board, dues, how to access the website, how to sign up for newsblast, a copy of most recent newsletter, salt river irrigation schedules, trash/recycle and bulk trash pickup schedules, home tour and block party information and perhaps contact information for service providers i.e. APS, SW Gas. Noelle has volunteered to put together a sample Welcome Kit and bring it to the next board meeting for review.

#### **VI. 2011 Schedule for Board Meetings**

A discussion was held regarding the schedule of meeting dates during 2011. Meetings will continue to be held on the first Thursday of each month from 7:00pm-8:00pm with the exception of August when there will be no meeting. Board members also discussed changing the date of one of the regular board meetings to a Saturday afternoon and holding it outside on the Medlock "football" so neighbors at large would find it more convenient to attend. Due to hot weather, there was some concern about doing this during the summer months. A date for the afternoon meeting will be selected at a future board meeting.

**VII. No Turn Sign at Missouri at 6th St.**

Vicki has been in touch with Mr. Kerry Wilcoxon of the City of Phoenix Street Transportation Dept., Safety & Neighborhood Traffic Section about the No Left Turn Sign at Missouri & 6th Street. He indicated that the Windsor Square Special Planning District is neither able to approve or disapprove, recommend or not recommend, any action regarding the No Turn Sign. It is entirely up to the City of Phoenix and based on the desire of the immediate residents. Currently the balloting for removal of the No Left Turn sign is still being circulated. Residents are still short a few signatures for having the signs covered and then removed, however, the City should have definitive word on this later in April.

**VIII. Neighborhood Traffic Issues - Stephanie DePascal**

Report deferred to the May meeting.

**IX. Windsor Square Home Tour**

Vicki indicated that it is time to find a Chairperson and assemble a 2012 Windsor Square Home Tour Committee. Members were requested to submit names of anyone they think would be interested in this challenge. Liz Eells will submit an article for the June Newsletter that addresses the need for a Chairperson and volunteers to serve on the Committee.

**X. New Business**

Permits from the City of Phoenix have been requested from the following businesses:

- Michael's Cafe (Camelback west of Central) for outdoor dining
- Los Compadres (7th Avenue near Campbell) for a liquor license
- Chase Bank - a zoning change for southwest corner of Camelback & 7th Street

There being no further business, the meeting adjourned at 8:30pm.

Submitted by:

Stephanie DePascal  
Secretary